

## **Triangle Research Libraries Network**

### **Cooperative Library Lending Agreement**

This agreement is a cooperative library lending agreement among the libraries of the Triangle Research Libraries Network (TRLN). Member institutions include Duke University, North Carolina Central University, North Carolina State University, and the University of North Carolina at Chapel Hill.

Faculty members, currently enrolled students, administration officials, and members of the university staffs may obtain borrowing privileges from the participating libraries.

Persons eligible under this agreement must verify their eligibility for borrowing privileges at the lending library. Procedures for verifying patron eligibility will differ among the institutions. Patrons will be asked to present a current university ID, complete a registration form, and access their patron record in their home library's online system. It is the obligation of the registering library to maintain appropriate patron information in order to make legal enforcement of loan regulations possible.

Eligibility for borrowing will be re-verified and borrowing privileges renewed on a regular schedule. Borrowing privileges for all borrowers will expire on August 15 every year. Borrowing privileges will be renewed the first time a borrower uses a member library after the date of expiration.

The lending library will determine the loan period for all materials.

All loan policies and charges assessed the borrower for overdue fines, lost books, or damaged materials will be based on the policies of the lending libraries.

The lending library reserves the right to restrict use of high-demand materials. It will also expect immediate response to recall notices for materials.

Any library may deny borrowing privileges to persons violating its regulations and policies. Library privileges may be denied any applicant with a delinquent record in either his/her home library or any cooperating library, or for other sufficient reason. The circulation librarian, or a designated official of the borrower's library, serves as an agent in negotiations between the other libraries and the borrower. The librarian or designated agent of the borrower's university will assist the lending library in effecting the return of overdue materials and collecting unpaid charges. The enforcement means typically used by the borrower's university to collect unpaid charges will be applied to the borrower as if the delinquent account had been accrued at the patron's home library.

Any expansion of privileges stated herein is at the option of the lending library.

All libraries agree to keep statistics on the number of books borrowed by borrower category, lending library, and borrower's home library. This information is to be compiled by each participating institution and reported to TRLN monthly.

Borrowers are encouraged to return materials directly to the lending library, but they may be returned at the borrower's home library circulation desk for delivery to the owning library. The day the lending library receives the book will be considered the date of return.

Each of the libraries will assume final responsibility for all losses (except processing costs and fines) caused by their borrowers. Invoices may be produced to cover losses sustained by each of the participating libraries.

***September 13, 1994***

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